

Company Letterhead
Company Name
Physical Address
Telephone Number
Email

Date (Date of letter)

Contribution Company
Address

Dear Re

RE: Acknowledgement of Enterprise Development Support received

I am writing to confirm the receipt of Enterprise Development in the form of (Type of contribution) from (Contribution Company) to (Beneficiary Company). This was as per the enterprise development agreement signed and entered on (Date of Agreement signed). The value of the contribution was (Value) for the financial period (Insert Financial Period)

Thank you for the assistance received.

(Shareholder of beneficiary Entity Name)